

City of Othello
Regular Council Meeting
July 13, 2015

CALL TO ORDER:

Mayor Shawn Logan called the meeting to order at 7:00 p.m. and Councilmember Garza led an invocation and the Pledge of Allegiance.

Present: Mayor Shawn Logan; Councilmembers: Genna Dorow, Corey Everett, Angel Garza, John Lallas, and Mark Snyder.

Also Present: City Administrator Wade Farris; Department Heads: Public Works Director Terry Clements, Asst. Police Chief David Rehaume, Community Development Director Travis Goddard, City Clerk Debbie Kudrna, Finance Officer Spencer Williams and City Attorney Kelly Konkright.

Absent Was: Councilmembers Eugene Bain and Kenneth Johnson.

Council carried a motion to approve the absence of Councilmember Eugene Bain. M/S Dorow/Garza.

Council carried a motion to approve the absence of Councilmember Kenneth Johnson. M/S Snyder/Everett.

CITIZEN INPUT

Penny Morris, 1042 E. Oak Street, said thank you to the Council for the 4th of July fireworks. She complimented Public Works for their assistance on the 4th and said thank you to the council for their work.

APPROVAL OF AGENDA

Council carried a motion to approve the agenda. M/S Dorow/Everett.

CONSENT AGENDA:

- A. Approval of City Council Minutes of June 22, 2015
- B. Approval of City Council Special Council Meeting Minutes of June 30, 2015
- C. Approval of City Council Workshop Minutes of July 6, 2015
- D. Approval of Accounts Payable Checks
- E. Approval of Payroll and Related Expenses

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 45469 to No. 45546 in the amount of \$243,320.47.

Payroll and Related Expenses Check No. 29363 to No. 29431 in the amount of \$343,961.85.

Council carried a motion to approve the Consent Agenda, as presented. M/S Snyder/Garza.

PUBLIC HEARING ON CDBG GENERAL PURPOSE GRANT APPLICATION FOR THE PORT OF OTHELLO SOCCER COMPLEX

Mayor Logan opened the public hearing at 7:04 p.m. Community Development Director Travis Goddard reported that CDBG has accepted our application; however, we still need to hold this public hearing. He reported that we were awarded \$25,000 planning only grant (CDBG) and he is working on the contract language for that grant.

Mr. Goddard advised that city staff met with the Port of Othello and ACDC and it was determined that a joint project in the “public facility” category would be our best chance to obtain funding and that the Port’s soccer complex was the best viable project for the City to support.

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Preliminary calculations for the entire project are \$3.7 million dollars. The CDBG grant (\$750,000) would pay for a portion of the sewer infrastructure improvements; sidewalk and street improvements and a facility that includes restrooms, concessions, and change rooms.

Mayor Logan asked for public input. There was none. Mayor Logan asked for Council comments. There was none. Mayor Logan closed the public hearing at 7:10 p.m.

RESOLUTION TO REQUEST PERMISSION TO APPLY FOR CDBG GRANT

Council carried a motion to approve the resolution authorizing the Mayor to pursue CDBG funding. M/S Dorow/Snyder. This shall be known as Resolution No. 2015-19.

REQUEST USE OF CITY PROPERTY FOR THE AMERICAN CROWN CIRCUS – RESOLUTION

Parks and Recreation Coordinator Molly Kisler reported that the City has received a request from the American Crown Circus for use of the Lions Park soccer field on Tuesday, August 25th, and Wednesday, August 26th.

The American Crown Circus representatives have requested to setup for the event on Tuesday, August 25th starting at 7:00 a.m. They plan to hold two shows per day on August 25th and 26th. Event cleanup/teardown is scheduled to be completed by 10:00 p.m. on Thursday, August 27th.

It will be the responsibility of the American Crown Circus to provide security of their facilities in Lions Park throughout the event. They have been instructed to park any vehicles, trailers, or RVs in the City's vacant lot on 9th Avenue and Pine Street.

Rather than paying the \$400 special event fee for use of Lions Park for this event, representatives of the American Crown Circus have agreed to donate 15% of their total ticket sales to the City of Othello. In 2014, the American Crown Circus' payment of 15% of ticket sales to the City equaled over \$1,700 for the two day event.

Council carried a motion to approve the resolution authorizing use of City property for the American Crown Circus. M/S Dorow/Everett. This shall be known as Resolution No 2015-20.

GREATER OTHELLO CHAMBER OF COMMERCE FACILITY USE AGREEMENT

Parks and Recreation Coordinator Molly Kisler explained that the Council had previously approved the facility use agreement with the Othello Senior Center to conduct the 2015 Farmer's Market in Pioneer Park. Since then, Roy Dodge, President of the Othello Senior Center, has notified staff that they cannot run the 2015 Othello Farmer's Market.

Ms. Kisler advised that the Othello Chamber of Commerce, a non-profit 501-C 3, desires to operate and manage the Othello Farmer's Market. Amy Hurlbut, Manager of the Chamber of Commerce, has advised that the Chamber will continue to use the section of the Pioneer Park facilities to conduct the Farmer's Market every Saturday from 7:00 a.m. to 1:00 p.m., July 18th through October 31st, 2015.

Representatives from the Chamber have agreed to operate the Farmer's Market in accordance with the rules and regulations set forth in the "Washington State Farmers Market Manual" and the "Handbook for Small and Direct Marketing Farms".

Due to the estimated attendance of 150-500 people per market day, the Chamber of Commerce shall incur the \$200 special event fee for use of Pioneer Park.

Councilmember Snyder noted that people in LaCrosse have asked him when the farmers market will open.

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Amy Hurlbut, Manager of the Chamber, explained that they would like to manage the farmers market and they hope to increase the number of vendors this year. Mayor Logan thanked the Chamber of Commerce for the 4th of July celebration.

Molly Kisler explained that the Council recently changed the municipal code and she believes that Council can opt to not charge the special event fee. City Attorney Konkright noted that in the past, the Council charged a non-profit organization for exclusive use for a portion of the park and recommended that we maintain consistency and look into it for next year.

Council carried a motion to approve the Facility Use Agreement between the City of Othello and the Greater Othello Chamber of Commerce for use of Pioneer Park to operate the 2015 Farmer's Market. M/S Garza/Dorow.

UNFINISHED BUSINESS

Molly Kisler advised that the skate park went out to bid three weeks ago and Varela Engineers have indicated that those bids are higher than estimated. It was decided to extend the bid opening to this week. Those bids will be reviewed with the council committee to discuss our options.

City Administrator Wade Farris advised that Well #6 has been running since Friday, pumping approximately 2500 gpm. He suggested that we continue to run Well #6. We can get a pad poured and finish the electrical connection for Well #9. Once Well #9 is a solid backup well and when Well #6 is operating good, we may be able to remove the water restrictions. We can then look into the issues with Well #3. He recommends that we continue with the watering restrictions. He noted that they have advised the industries to run normally.

EXECUTIVE SESSION – POTENTIAL LITIGATION & PROPERTY ACQUISITION

Mayor Logan announced that the Council was going to adjourn into an Executive Session at 7:28 p.m. to discuss with the City Attorney potential litigation and property acquisition. The Executive Session was expected to last 30 minutes. Also in attendance were City Administrator Wade Farris; City Attorney Kelly Konkright; Asst. Police Chief Rehaume; City Clerk Debbie Kudrna; Finance Officer Spencer Williams; Community Development Director Travis Goddard, and Parks and Recreation Coordinator Molly Kisler. At 8:01 p.m. City Clerk Debbie Kudrna announced that the executive session was extended an additional five minutes. At 8:06 p.m. the City Clerk announced that the executive session was extended an additional five minutes. At 8:13 p.m. the City Clerk announced that the executive session was extended an additional five minutes.

Mayor Logan reconvened the council meeting at 8:19 p.m.

ADJOURNMENT

With no further items to discuss, Mayor Logan adjourned the Council meeting at 8:20 p.m.

By: _____
SHAWN LOGAN, Mayor

ATTEST:

By: _____
DEBBIE KUDRNA, City Clerk